

LUNGOS FACILITIES & SERVICES

LUNGOS is equipped with a range of facilities including meeting room holding a seating capacity of 25 people. The meeting room is equipped with audiovisual aid such as white board, projectors and screens. Accredited Members have access to internet and administrative support services. It is wise for NGOs to familiarise themselves with these facilities and services in order to gain the most from LUNGOS membership. Current facilities include:

Services	Rates				
Photocopy & Printing (<i>Black and white only</i>)	Paper provided by LUNGOS		Paper NOT provided by LUNGOS)		
	R2 per A4 one-sided R3 per A4 double-sided	R1.50 per A4 one-sided R2.50 per A4 double-sided			
Colour Printing (<i>A4 only</i>)	R10 per Full Page (e.g. photos) R8 per certificate R5 per letterhead				
Computer Use & Internet	R10 per 15minutes R30 for 1 hour				
Laminating	R10 per A4 – If plastic provided by LUNGOS otherwise R5				
Scanning	R10 per A4 page				
Fax (<i>per page</i>)	<i>Local:</i> <i>International:</i>				
Telephone Use					
Meeting Room with seating capacity of 25 people. (<i>inclusive of white board only</i>)	For NGOs <i>with A/C</i>	For PUBLIC <i>with A/C</i>		For NGOs <i>without A/C</i>	For PUBLIC <i>without A/C</i>
	R150 per meeting	R250 per meeting		R25 per meeting	R100 per meeting
	R400 per day	R700 per day		R200 per day	R400 per day

Rental of Equipment

In addition to administrative support services, LUNGOS also has equipment at the disposal of accredited Members.

Item Description	Rate
LCD projector and screen	R300 full day or R150 per meeting - (<i>internal use only</i>)
LCD projector and screen	R400 full day or R250 per meeting - (<i>internal use only</i>)
Screen only (<i>external use by NGO Members only</i>)	R200
Whiteboard (<i>external use by NGO Members only</i>)	R150
PA system (microphone, speakers)	R700 inclusive of setting up fee